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DSX Access Systems, Inc.

WinDSX Key Tracking

WinDSX Key Tracking and Logging

Key Tracking provides the ability to create a database that catalogs each key in the location. (We are referring to the conventional metal keys used to unlock doors). Each Key has a name, door description, key type, pinning, and notes field. These Keys are then assigned to the cardholders to record who has keys to which doors. There is a special Key Holder Report that prints a list of everyone that has possession of the specified key.

Key Defining

Below is a look at the screen where Keys are defined. Any Key can be selected from the list and a report printed showing all card holders that have been given that same key.

Key Assignment

Card Holders is where the Keys are assigned to people. One or more keys are selected from a list and assigned to a card holder. Card Holder reports can be configured to show keys assigned to each person in the report.
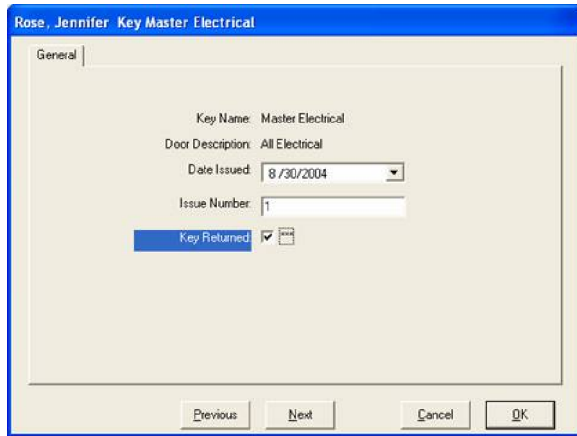
Key Return

When a Card Holder returns a Key, the Key Name in the screen above is double clicked on and the Key Returned field reflects it has been returned. Card Holder Reports and Key Reports are a great way to keep up with who has what key that works in which doors.